

Ginger Cooley

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Professional Experience

AECOM: Staff Specialist Experience

2008-Present; selected projects include:

- **Technical Editor/Document Specialist; Anchorage Alaska.** Responsible for editing (proofreading/formatting) a wide array of documents for multiple clients, compiling PDFs to meet contractual requirements (including book marking, tagging, and OCR scanning of pages), and creating CDs that contain PDFs and native project files. Produce high quality hard copies for clients as well.
- **Administrative Record(s); Anchorage Alaska.** Assisted in completion of several administrative records regarding different Environmental Impact Statements. Trained assistant for one of the projects, 2008-2010.
- **Eni Petroleum, Health, Safety, and Environmental Services; Anchorage, Alaska.** Created/populated permit and audit spreadsheets; reconstructed and managed the permit filing system for Anchorage and North Slope in 2008-Present.
- **Anadarko Petroleum, Health, Safety, and Environmental Services; Anchorage, Alaska.** Completed confidential spill reports and third party incidents in 2009.

AECOM: Archaeological Experience

2008-Present; selected projects include:

- **State Historic Preservation Office (SHPO) Packets; Nationwide.** Responsible for gathering information and designing over 25 custom packets sent to SHPOs across the U.S. in order for AECOM to be included on each SHPO's list of consultants, 2009-2010.
- **Stakeholder Mapping, Calgary; Canada.** Responsible for Internet research and compilation of stakeholder mapping information for client in Calgary, Canada in 2009.
- **Kenai Gas Storage Project; Kenai, Alaska.** Conducted environmental site assessment (ESAs) for three sites south of the town of Kenai, which included Phase I and limited Phase II contamination and archaeological activities, 2009.
- **Solar Millennium Project; Blythe, California.** Conducted archaeological surveys across 100+ miles in the Mojave Desert as a senior field technician, 2009.
- **Cultural Heritage Planning and Management Program Presentation; Nationwide.** Created oral and PowerPoint marketing/training presentation, utilized throughout U.S. to aid employees/clients in understanding cultural resource management and the section 106 process, 2009.
- **Alaska Pipeline Project; Alaska.** Responsible for extracting data from multiple databases/sources to assist in preparation of positive/negative cultural reports concerning the pipeline corridor in 2008-2009. Conducted archaeological fieldwork for project in Galbraith and Delta Junction in summer of 2010.

General Archaeological Experience

2006-2008; selected projects include:

- **Matanuska-Susitna Borough Cultural Resource Management Department; Palmer, Alaska.** Hired as the cultural resource assistant and provided continuous data filing and retrieval services for the cultural resource department; acted as head of department in absence of the cultural resource specialist; responsible for research, correspondence, writing and editing a proposal to Congress to designate the Matanuska-Susitna Borough as a National Heritage Area; conducted site reviews for land-use permits and field surveys in the summer of 2008.
- **Matanuska-Susitna Borough Cultural Resource Management Department and the University of Alaska, Anchorage.** Voluntarily participated in archeological excavations at the Knik Qeshqa (chief's house), Cottonwood Creek village site, Talkeetna, Point MacKenzie and Wasilla Creek house sites throughout the field seasons of 2006-2008.

Freelance Artist Experience

2002-Present; selected projects include:

- **Art Commissions; Worldwide.** Presently accept commissions from individual clients, as well as professional businesses worldwide. License existing artworks to Web sites, printers, and book publishers. *(Full portfolio available at iamcooley.com)*
- **Logo Design; Nationwide.** Designed the Orion Project logo utilized by British Petroleum's Orion Well in the Prudhoe Bay Unit, Alaska; Designed logo for Tanaga Naval Auxiliary Air Facility FUDS project, Alaska; logo for *Topical Pish* Web site. *(Examples available at iamcooley.com.)*
- **Web site Design; Worldwide.** Designed and animated iamcooley.com. Worked with programmer in United Kingdom to bring Web site to life. Some familiarity with CSS and HTML coding. Have contributed layout designs for other personal Web sites.
- **Layout Design; Anchorage, Alaska.** Served as *The Northern Light* student newspaper's layout designer. Completed full redesign with new logos for several sections in 2007.
- **Ad Design; Anchorage, Alaska.** Created over 20 ads for *The Northern Light* student newspaper, University of Alaska Anchorage. *(Examples available at iamcooley.com.)*

Freelance Photography Experience and Associated Publications

2006-Present; selected projects include:

- **Stock Photography; Alaska.** Currently license photos to Accent Alaska Stock Photography Company in Girdwood, Alaska. *(Full portfolio available at iamcooley.com)*
- **Digital Photo Editor; Alaska.** Worked as digital photo editor for Hirschmann Photography, 2007-2008.
- **Publications; Nationwide.** Photos published in Alaska Magazine, SpaceWeather.com, MSNBC.com, True North Magazine, Alaska Contractor Magazine and The Northern Light student newspaper.

Freelance Journalist Experience and Associated Publications

2006-2008; selected projects include:

- **Volunteer Gallery Director; Worldwide.** Published over 50 articles for *DeviantART.com*, the largest digital art Web site in the world, during a one-year volunteer period as gallery director. Responsibilities included continuous interface with the public in sometimes adversarial situations, organization of special events, granting awards, upkeep of art galleries, etc. Still oversee/moderate popular chat room through Web site.
- **President of Newsletter Committee; Alaska.** Established newsletter committee and designed publications for The First Baptist Church Palmer, 2008. Still contribute logos and photography for various publications and events on an as-needed basis.
- **Publications; Alaska.** Multiple articles published in *Alaska Contractor Magazine* and *The Northern Light* student newspaper. Also published articles in *True North* magazine, a University of Alaska student publication, and various Web sites.

Specialized Skills

- **Writing Skills:** Competent in various professional writing/editing styles, as well as formatting documents in accordance with unique client specifications. Time efficient and capable of meeting tight deadlines. Write daily in blog and work on novel in free time.
- **Computer Skills:** Proficient in both Windows and Macintosh platforms; Open Office and Microsoft Office, including Excel, Outlook, PowerPoint, Publisher, Word (past versions and 2007); Adobe Acrobat Professional, InDesign, Photoshop (7, CS2, CS3, CS4), Bridge, Elements and Corel Painter X; Familiar with database software such as Deltek, Oracle, and Microsoft Access. Type 90 words per minute at 95% accuracy.
- **Artistic Skills:** Well-versed in digital formats, as well as traditional formats such as watercolor paints, pastels, markers, colored pencil, and charcoal.
- **Photographic Skills:** Familiar with traditional and digital photography. Competent in digital photo editing techniques and related software.

Education

University of Alaska Anchorage; 2006-Present.

- *Master of Arts*, Cultural Resource Management (In Progress, Expected before 2014)
- *Bachelor of Arts*, Journalism and Public Communications (Completed 2007)

Southeastern Louisiana University; 2004-2005.

- Visual Arts and Photography (Three semesters/39 credit hours)

DigiPen Institute of Technology; 2002-2004.

- 3D Animation and Video Game Design (Four semesters/84 credit hours)

Honors

- **Bungie Studios; 2009.** One of 54 winners (out of 8,000 entries) of the *Take our Stuff* art contest.
- **Cum Laude Graduate; 2007.** University of Alaska Anchorage.
- **Chancellor's List; 2006.** University of Alaska Anchorage.
- **Dean's List; 2005, 2006.** University of Alaska Anchorage.
- **Golden Key International Honor Society; 2005-Present.**

- **Gamma Beta Phi Honor Society; 2004.** Southeastern Louisiana University.

Training

- **Aircraft Egress and Land Survival; Learn to Return (LTR) Training Systems; 2010.**
- **Bear Awareness and Defense, LTR Training Systems; 2010.**
- **Trans Alaska Pipeline System Right of Way (TAPS ROW) Training; 2010.**
- **North Slope Training Cooperative (NSTC); 2010.**
- **Technical Writing for Project Managers; 2010.**
- **HAZWOPER Training; 2009, 2010.**
- **First Aid/CPR/AED Training; 2009.**

Associations

- **American Anthropological Association.** 2009-Present.
- **Alaska Anthropological Association.** 2009-Present.
- **Cultural Heritage Planning and Management Program (AECOM).** 2008-Present.

References

- **Larry Burgess: (907) 952-0064.** Health Safety and Environment Manager, Eni Petroleum, Anchorage, Alaska.
- **Rachel Faraday: (907) 952-0064.** Federal Bureau of Investigation, San Francisco, California. (907) 227-3684
- **Kerry Feldman: (907) 786-6849.** Department of Anthropology, University of Alaska, Anchorage.
- **Toshihide Hamazaki: (907) 267-2158.** Biologist, U.S. Fish and Wildlife Service, Anchorage, Alaska.
- **Michael Riggs: (732) 259-5843.** Public Historian, Horsham, Pennsylvania.
- **David Yesner: (907) 786-6845.** Department of Anthropology, University of Alaska, Anchorage.